

# JOINT ELECTION AGREEMENT

This Agreement is made and entered by the County of Clay, acting through its officers, Judge Mike Campbell, Clay County Judge, Val McClain, Clay County Election Administrator and Petrolia CISD, acting through its School Superintendent, David Hedges for the leasing, programming, supervision, and tabulation of the Petrolia CISD Election.

This contract must be signed and returned to Clay County Elections Administrator before any actions listed will be conducted.

In consideration of the mutual covenants and promises hereinafter set out. It is agreed to as follows:

- I. The election to be held on May 1, 2021 known as the Uniform Election shall be held with the Petrolia CISD.
- II. The following locations shall serve as the common polling locations in the voting precincts where the Petrolia Consolidated Independent School District is conducting a Uniform Election.

<b>Precinct</b>	<b>Location</b>
Early Voting	Petrolia VFD 124 S Central Avenue, Petrolia

### **Election Day polling locations**

Petrolia VFD	124 S Central Avenue, Petrolia
1 <sup>st</sup> Baptist Church of Dean	7241 SH 79 N, Wichita Falls
Charlie Community Center	136 Sudan Street, Wichita Falls
Byers Community Center	610 Main Street, Byers

- III. Clay County Elections Administrator in connection with conducting the Petrolia CISD Uniform Election, shall assume the following responsibilities:
  - A. Prepare lists of registered voters in the Petrolia CISD.
  - B. Establish Early Voting and Election Day polling locations.
  - C. Select Early Voting, Election Day and Ballot Board workers.
  - D. Order and distribute supplies for Early Voting and Election Day.
  - E. Conduct training on the electronic voting machines.
  - F. Program and test electronic voting machines for Early Voting and Election Day.
  - G. Post notice of the test of the electronic voting machines.
  - H. Deliver and setup electronic voting machines for Early Voting and Election Day.
  - I. Print and process ballots for Early Voting by mail.
  - J. Tabulate ballots voted by mail and in person for Early Voting and Election Day.

- K. Prepare daily reports for Early Voting and total reports for final results.
  - L. Perform any and all other duties as necessary required under the Texas Election Code in order to conduct the May 1, 2021 Petrolia CISD Uniform Election.
- IV. Petrolia CISD in connection with conducting the Petrolia CISD Uniform Election, shall assume the following responsibilities and shall directly bear any attendant cost of the same:
- A. Post notices of election.
  - B. Deliver to the Contracting Officer as soon as possible, but not later than 75 days before the election, the proposition, issues, and/or candidate's names to be printed on the ballot with the exact wording, spelling and order that is to be used on the official ballot.
  - C. Comply with all deadlines set by Secretary of State as pursuant to Texas Election Code and Vendor responsible for the printing of paper ballots and programming for electronic voting.
  - D. Responsible for the cost of Early Voting Judge, Alternate Judge and Clerk by personal appearance days and hours.
  - E. Responsible for Election Day Judge, Alternate Judge and Clerk salary at Election Day polling place locations. All Election staff will be paid by Clay County to be reimbursed by Petrolia CISD in a timely manner.
  - F. Prepare any necessary submission to Department of Justice.
  - G. Canvassing the votes by the date specified by the Texas Secretary of the State guidelines.
  - H. Compensate Election Administrator for election expenses as set out in itemized cost estimate.
- V. GENERAL CONDITIONS:
- A. The applicable number of voting precincts plus Early Voting locations, for Early Voting by mail, and by personal appearance will be tabulated for the Petrolia CISD Uniform Election.
  - B. The Petrolia CISD shall attend training conducted by the county on the use of the electronic voting machines.
  - C. The Petrolia CISD agrees to save and hold harmless the Clay County Elections Office from any and all claims made that arise out of the failure or omission of the Petrolia CISD to perform its obligations under this contract.
  - D. The Clay County Election Office agree to save and hold harmless the Petrolia CISD from any and all claims made arising out of the failure or omission of the Clay County Elections Office to perform their obligations under this contract.

- E. The contracting officer shall file copies of this contract with the Clay County Elections Administrator, and Petrolia CISD will maintain a copy of the contract for their records.
- F. This contract shall bind and benefit the respective parties and their legal successors and shall not be assignable, in whole or in part, by any party without first obtaining written consent of the other party.
- G. Except as otherwise provided in this contract, this contract shall be subject to change and modification only with the written mutual consent of each of the parties hereto. All amendments, modifications, or alterations must be in writing, dated after the effective date of the Agreement, and approved by the respective governing bodies.
- H. This contract shall be for the sole and exclusive benefit of the parties hereto and shall not be construed to confer any rights upon any third party.
- I. This contract embodies and does constitute the entire agreement between the parties and there are no prior effective representations, warranties, or agreements between the parties. This contract shall supersede all prior agreements between the parties regarding the subject matter hereof.
- J. The parties agree that this contract shall not be construed in favor of or against any party on the basis that the party did or did not author this contract.

#### VI. ELECTION EXPENSES AND ALLOCATION OF COSTS

- A. It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes on the terms and conditions generally similar to those set forth in this contract. In such cases, costs shall be pro-rated among the participants according to the Sections VI of this contract.
- B. Should the election be held as a joint election that allocation of costs, unless specifically stated otherwise, is mutually agreed to be shared.
- C. Each entity shall be solely responsible for its own costs and expenses, including all programming fees and ballot cost associated with Election Systems and Software (ES&S), Invoices will be billed to and paid by Clay County. Petrolia CISD will be responsible for reimbursing Clay County the cost of ballots and programming.
- D. An invoice will be submitted to Petrolia CISD for the use of the Electronic Voting machines for the May 1, 2021 Uniform Election. \*See Exhibit A
- E. Each participating authority agrees to pay the Clay County Elections Administrator an Election Supply fee in the amount of \$50.00 per entity. Costs for the Early Voting by Mail, forms, and notices shall be allocated by the Election Supply Fee.

- F. Each participating authority agrees to pay the Clay County Elections Administrator a Supervision of Election fee as defined by Sec. 31.100(d) of the Texas Election Code; a fee for election services performed under an election services contract.
- G. An invoice shall be issued by Clay County Elections after Election Day for reimbursement.
- H. The Clay County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) within the county treasury in accordance with Election Code Section 31.100.

VII. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

- A. Any participating authority may withdraw from a joint election should it cancel its election in accordance with Sections 2.051-2.053 of the Texas Election Code. The withdrawing authority is fully liable for any expenses incurred by Clay County Elections Office on behalf of the authority plus the administrative fee of such expenses.
- B. Either party may terminate this contract upon 30 days written notice to the other party.
- C. Deadline to cancel election will fall on 71<sup>st</sup> day before Election Day. (Day after deadline for political subdivision to order election.)

VIII. COST OF THE ELECTION

The exact amount of each participating authority's obligation under the terms of this contract shall be calculated after the election. The Petrolia CISD shall pay the Elections Administrator the balance due within 30 days after the receipt of the final invoice from the Elections Administrator.

- IX. In connection with the performance of this Agreement, neither of the contracting parties will be deemed liable to third parties for any default of the other contracting party in connection with holding the election, including the failure of a contracting party to pay any expenses under the Agreement.
- X. This Agreement shall be construed in accordance with the laws of the State of Texas and under Chapter 172 the Texas Election Code and all obligations of the parties are performable in Clay County, Texas.
- XI. In case any provision of this Agreement is held to be invalid, illegal, or unenforceable, the remaining provisions shall continue to be valid, and the Agreement shall be construed as if the invalid, illegal, or unenforceable provision has never been included.



## EXHIBIT "A"

The leasing of equipment is in compliance with Election Code 123.032 and rates set forth by the Clay County Commissioners Court.

*ES&S HAVA COMPLIANT ELECTION EQUIPMENT as follows, to-wit:*

1 DS-200 Tabulator	\$ 5.00 per day	\$ N/A
1 ExpressVote	\$ 5.00 per day EV	\$35.00
4 ExpressVote	\$ 5.00 ED	\$20.00
1 Epollbook	\$5.00 per day EV	\$35.00
4 Epollbooks	\$5.00 ED	\$20.00
10 % Supervision of Election fee		\$TBD
Logic & Accuracy testing publication		\$79.80
Programming expressvotes		\$TBD
Ballot and printing fee		\$TBD
Precinct kit fee (election forms, ABBM, etc.)		\$50.00
Delivery Fee of equipment		\$100.00
Building rentals		\$405.00
Election Day staff @ \$12.00 per hour		\$TBD
Early Voting staff @ \$12.00 per hour		\$TBD
Early Voting Ballot Board Personal		\$TBD
(Split between other entities holding election TBD hours @ \$12 per hour)		
Approximate Total Due to Clay County		\$ _____

**Final bill will be sent following election**

CLAY COUNTY, TEXAS

By: \_\_\_\_\_  
**Val McClain, Elections Administrator**  
Authorized Representative, Clay County, Texas

LESSEE: \_\_\_\_\_  
**Petrolia CISD**